

EUROPEAN GLOBAL GATEWAY SCHOLARSHIP ON WATER PROFESSIONS

CONTRACT

Preamble

This Scholarship Contract (hereinafter referred to as the “Contract”) is entered into

between

the Institute of Technology of Cambodia (hereinafter referred to “ITC”), acting as the awarding institution,

Address: P.O. Box 86, Russian Federation Boulevard, Phnom Penh, Cambodia

Represented by: H.E. Prof. Dr. PO Kimtho, *Director General*

and

the scholarship recipient’s name, holding national identity number: _____ (hereinafter referred to as the “Recipient”).

Address:....

Following the issuance of the Scholarship Award Letter, the Recipient is required to sign this legally binding agreement as a prerequisite for receiving financial support. This Contract outlines the responsibilities and obligations of both parties to ensure mutual understanding and commitment.

Article 1: Objective of the Scholarship

This award recognises the Recipient’s outstanding potential and commitment to advancing sustainable water management in Cambodia. The scholarship is part of the European Union’s broader initiative to strengthen professional capacities in the water sector, supporting individuals who demonstrate leadership, innovation, and dedication to addressing water-related challenges.

Article 2: Scholarship Benefits

The scholarship shall cover the duration of the academic programme as specified in the Scholarship Award Letter, subject to satisfactory academic performance and compliance with the terms of this Contract, herein stated as follows. Based on the Recipient’s chosen study programme in [Insert Program Name], at the [Insert Level of Study, e.g., Bachelor’s] level, hosted by [Insert Host University Name] in [Insert Country], the Recipient has been awarded the following scholarship benefits:

- full tuition coverage for the duration of your study programme up to EUR 4,000 per academic year for a duration of [Number of] years,
- monthly living allowance of amount EUR 850 for a duration of [Number of] months,
- health insurance of amount EUR 40 per month for a duration of [Number of] months,
- air-ticket (round-trip) from/to Phnom Penh to the nearest airport in the European city of study,
- visa fees (if applied) up to EUR 150, and
- settlement and learning support that cover initial accommodation or deposit, books or academic materials of amount EUR 500.

Article 3: Duration of Funding

The scholarship shall cover the duration of the academic programme as specified in the Scholarship Award Letter and **Article 2** above, subject to satisfactory academic performance and compliance with the terms of this Contract.

Article 4: Bank Account Information for Scholarship Recipients

All EU Scholarship recipients must have an active bank account in Cambodia (unless required by host university in EU) to receive scholarship funds. This account ensures the timely and secure transfer of monthly stipends and other financial benefits provided under the programme. Euro (EUR) is strongly recommended as the preferred currency to avoid conversion fees and delays. If opening a Euro account is not possible, a local account in USD or KHR may be accepted; however, additional charges and processing time may apply. The main purpose of this requirement is to facilitate the direct transfer of scholarship funds, enable easy access to money for living expenses, and other costs, and ensure compliance with financial regulations in both the EU and Cambodia.

a. Requirements to Open an Account in the Host Country

If required by the host university in EU to have a bank account in the host country, students may need to prepare the following documents:

- Valid passport
- Proof of enrolment from the host university
- Residence permit or visa (if applicable)
- Local address in the host country

b. Recommended Options

- Local banks in the host EU country (traditional banks)
- EU-wide digital banks that provide IBAN for international transfer

c. Important Notes

- Share your bank account information, IBAN and SWIFT code with the scholarship coordination team immediately after opening the account.
- Ensure the account remains active and accessible throughout the scholarship period.

Scholarship Recipient is responsible for any bank charges related to account maintenance or international transfers.

Article 5: Duplication of Benefits

To ensure responsible and equitable use of scholarship resources, the EU Scholarship programme enforces a strict policy against duplication of benefits. If a scholarship recipient is awarded another scholarship or financial support that covers the same or overlapping items—such as tuition fees, living expenses, travel costs, or insurance—the EU Scholarship support will be adjusted accordingly. This adjustment is intended to prevent double funding and ensure that public and donor funds are used efficiently. The recipient is obligated to promptly disclose any additional funding received during the scholarship period. Failure to report overlapping benefits may result in a reduction or termination of EU Scholarship support, and in serious cases, may require reimbursement of disbursed funds. This clause safeguards the integrity of the programme and promotes fairness among all scholarship beneficiaries.

Article 6: Scholarship Amount, Payment Method and Schedule

The following table outlines the components of the EU Scholarship package, including payment methods, frequency, and applicable conditions. All components are subject to caps approved by the EU Scholarship Working Group and host institution rules (**Ref. Article 2** of this Contract). Scholarship payments shall be disbursed via monthly bank transfers to the Recipient's designated account:

- Bank account name:
- Account number:
- SWIFT codes:

The Recipient must provide accurate banking details and notify ITC of any changes. Delays in disbursement may occur if required documentation is not submitted on time.

Scholarship's offers	Method of payment	Frequency	Required documents
Living allowance	Direct to Recipient' account. Living Allowance will be disbursed either monthly (by the 5th of each month) s	Monthly (by the 5th of each month, see Annex: Monthly Scholarship Payment Schedule)	1. Enrolment proof 2. Progress
Tuition and Mandatory Fees	Direct payment to host institution	Yearly	1. Official invoice from the institution 2. Proof of enrolment 3. Confirmation that the amount is within the approved financial cap
Health Insurance	Reimbursed as per host requirements. To be processed upon	Monthly	Original receipts

	submission of valid receipts, within 30 days of receipt validation. Monthly Original receipts		
Visa fees	Reimbursed upon submission of original receipts. To be processed upon submission of valid receipts, within 30 days of receipt validation	One time	Original receipts
Air-ticket (round-trip)	One-time round-trip economy fare. To be managed by the scholarship team.	One time	
Settlement and learning support	Direct payment to Recipient's account. One-time payment within two weeks of the student's arrival in the host country	One time	Bank statement

Article 7: Academic Performance

The Recipient shall maintain satisfactory academic performance throughout the duration of the scholarship. Failure to meet the academic standards set by the host institution may result in suspension or termination of the scholarship.

Article 8: Reporting Requirements

The Recipient shall submit periodic academic and progress reports to ITC as required. These reports must include transcripts, proof of enrolment, and any other documentation requested by ITC or the funding partner.

Article 9: roles and Responsibilities of Scholarship Recipients and Post-scholarship Engagement

a. During the Scholarship Period

Scholarship recipients must:

- Meet academic requirements of the host institution and submit regular progress reports.
- Provide timely and accurate documents, including enrolment confirmations, visa and insurance receipts, and financial or academic reports as requested.
- Represent the programme with professionalism and a commitment to international cooperation.
- Apply scholarship funds strictly to eligible expenses and disclose any additional funding received.
- Inform ITC and EU Scholarship Working Group of any changes in academic status, funding, or personal circumstances.
- Participate in evaluations and provide documentation to verify compliance.

- Adhere to all conditions outlined in the scholarship agreement. Breaches may result in suspension, termination, or reimbursement.
- When contacted by the European Union communication unit, provide pictures, information and short captions or videos for the EU communication unit prepare communication materials to be post on the EU social media.

b. Commitment to Return and Sector Engagement

Upon completion of studies, recipients encouraged to:

- Return to Cambodia and work in the water sector for a minimum of **three years**, applying acquired expertise to support national development and sectoral capacity.
- Engage in roles related to water resource management, sanitation, climate resilience, or relevant technical/policy areas.
- Contribute to institutional strengthening through mentoring, research, and participation in professional forums.

As an alumnus, one must:

- Be available for interviews, photos and other communication and visibility events organised by the European Union
- Promote the programme's values and support outreach and future applicants.
- Cooperate with post-return audits, surveys, and impact assessments.
- Notify programme administrators of any changes affecting contractual obligations.
- Fulfil all post-scholarship conditions. Non-compliance may result in penalties, including reimbursement of funds.

This clause is intended to ensure that the scholarship contributes to national development and sectoral capacity building.

Article 10: Scholarship Continuation Criteria

To maintain or to continue the awarding scholarship, all scholarship students must meet the following conditions:

- Maintain full-time enrolment.
- Maintain good academic standing (pass all courses)) and/or
- Receive satisfactory feedback/evaluation on term progress reports.
- Comply with the host and visa/residence regulations.

The scholarship may be suspended or terminated otherwise upon decision of the EU Scholarship Working Group.

Article 11: Termination (Non-Exhaustive)

The scholarship that has already been awarded can be terminated or withdrawn if each of the following circumstance occurs:

- Failure to enrol or loss of enrolment or receiving expulsion from the host university.
- Academic failure or grave misconduct.
- Fraudulent documents or misrepresentation.
- Exceeding maximum funded duration without approved extension.
- Violation of scholarship agreement, principles and integrity.

Subject to financial sanctions by the European Union and/or France/EUMS. Any action against the goodwill, principles and integrity of the EU Global Gateway Scholarship.

Article 12: Consequences of Non-Compliance

Non-compliance with the terms of this Contract, including failure to maintain academic performance, submit required reports, or fulfil the return and sector engagement commitment, may result in the termination of the scholarship and/or reimbursement of funds received.

Article 13: Final Provisions

This Contract shall be governed by the laws of the Kingdom of Cambodia. Any disputes arising from its interpretation or execution shall be resolved amicably between the parties or, if necessary, referred to the competent authorities for resolution. This Contract is drafted in English and executed in two original copies, each holding equal legal validity.

Signed on this day: _____

Scholarship Recipient: _____

Institute of Technology of Cambodia Representative: _____

Annex: Monthly Scholarship Payment Schedule

The following table outlines the monthly scholarship payment schedule for the academic year. Payments are subject to the Recipient's compliance with the terms of the Scholarship Contract, including academic performance and reporting obligations.

Month	Payment Amount		Notes
	EUR	USD	Exchange rate: 1 EUR = X USD
September, 2026	850		Payment subject to enrolment confirmation and academic progress.
October, 2026	850		Payment subject to enrolment confirmation and academic progress.
November, 2026	850		Payment subject to enrolment confirmation and academic progress.
December, 2026	850		Payment subject to enrolment confirmation and academic progress.
January, 2027	850		Payment subject to enrolment confirmation and academic progress.
February, 2027	850		Payment subject to enrolment confirmation and academic progress.
March, 2027	850		Payment subject to enrolment confirmation and academic progress.
April, 2027	850		Payment subject to enrolment confirmation and academic progress.
May, 2027	850		Payment subject to enrolment confirmation and academic progress.
June, 2027	850		Payment subject to enrolment confirmation and academic progress.
July, 2027	850		Payment subject to enrolment confirmation and academic progress.
August, 2027	850		Payment subject to enrolment confirmation and academic progress.
September, 2027	850		Payment subject to enrolment confirmation and academic progress.
October, 2027	850		Payment subject to enrolment confirmation and academic progress.
November, 2027	850		Payment subject to enrolment confirmation and academic progress.
December, 2027	850		Payment subject to enrolment confirmation and academic progress.

January, 2028	850		Payment subject to enrolment confirmation and academic progress.
February, 2028	850		Payment subject to enrolment confirmation and academic progress.
March, 2028	850		Payment subject to enrolment confirmation and academic progress.
April, 2028	850		Payment subject to enrolment confirmation and academic progress.
May, 2028	850		Payment subject to enrolment confirmation and academic progress.
June, 2028	850		Payment subject to enrolment confirmation and academic progress.
July, 2028	850		Payment subject to enrolment confirmation and academic progress.
August, 2028	850		Payment subject to enrolment confirmation and academic progress.
September, 2028	850		Payment subject to enrolment confirmation and academic progress.
October, 2028	850		Payment subject to enrolment confirmation and academic progress.
November, 2028	850		Payment subject to enrolment confirmation and academic progress.
December, 2028	850		Payment subject to enrolment confirmation and academic progress.
January, 2029	850		Payment subject to enrolment confirmation and academic progress.
February, 2029	850		Payment subject to enrolment confirmation and academic progress.
March, 2029	850		Payment subject to enrolment confirmation and academic progress.
April, 2029	850		Payment subject to enrolment confirmation and academic progress.
May, 2029	850		Payment subject to enrolment confirmation and academic progress.
June, 2029	850		Payment subject to enrolment confirmation and academic progress.
July, 2029	850		Payment subject to enrolment confirmation and academic progress.
August, 2029	850		Payment subject to enrolment confirmation and academic progress.

September, 2029	850		Payment subject to enrolment confirmation and academic progress.
October, 2029	850		Payment subject to enrolment confirmation and academic progress.
November, 2029	850		Payment subject to enrolment confirmation and academic progress.
December, 2029	850		Payment subject to enrolment confirmation and academic progress.
January, 2030	850		Payment subject to enrolment confirmation and academic progress.
February, 2030	850		Payment subject to enrolment confirmation and academic progress.
March, 2030	850		Payment subject to enrolment confirmation and academic progress.
April, 2030	850		Payment subject to enrolment confirmation and academic progress.
May, 2030	850		Payment subject to enrolment confirmation and academic progress.
June, 2030	850		Payment subject to enrolment confirmation and academic progress.
July, 2030	850		Payment subject to enrolment confirmation and academic progress.
August, 2030	850		Payment subject to enrolment confirmation and academic progress.